

# WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton  
Community Offices, Church Street, Wigton. CA7 9AA  
Tel: 016973 44106  
Email: [wigtontown.council@btconnect.com](mailto:wigtontown.council@btconnect.com)  
[www.wigtontown.com](http://www.wigtontown.com)

6<sup>th</sup> October 2022

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 12<sup>th</sup> October 2022 at 6:00pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are not able to attend

Yours sincerely

*E. Ireton*

Emma Ireton  
Clerk to the Council

## **Agenda**

### **1. Apologies for Absence**

To receive and accept apologies for absence

### **2. Minutes of the meetings of the Town Council Meetings and Committees**

To receive and agree the minutes of the Full Council held on 7<sup>th</sup> September 2022 – **attached**

To receive and agree the minutes of the Barton Laws Steering Group on the 7<sup>th</sup> September – **attached**

To receive and agree the minutes of Festival Committee held on 21st September 2022 – **attached**

To receive and agree the minutes of the Policy, Development and Staffing Committee (Confidential) held on 22<sup>nd</sup> September 2022 – **attached**

To receive and agree the minutes of the Parks, Open Spaces and Allotments committee on 26<sup>th</sup> September 2022 – **attached**

To receive and agree the minutes of the Policy, Development and Staffing Committee (Confidential) held on 28<sup>th</sup> September 2022 – **attached**

To receive and agree the minutes of the Extra Ordinary meeting of the Full Council on 28<sup>th</sup> September 2022 – **attached**

### **3. Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

### **4. Exclusion of the Press and the Public**

To consider whether any items on the Agenda should be considered without the presence of the

Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

**5. Public Participation**

5.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

5.2 To receive reports from Borough and County Councillors in attendance –

**6. Finance Matters**

6.1 To receive and authorise Payments and Bank Reconciliation for September 2022 – attached.

6.2 Cumberland Building Society – To request a debit card for the office and order a new cheque book.

6.3 To establish who are the signatories for the WJBC.

**7. Cumberland Council**

Update from the first Cumberland Committee

**8. Fundraising Opportunities**

Report from Festivals committee to discuss how Councillors can get involved with fundraising.

**9. Staffing and Communication**

To discuss and agree on a process for communicating via email – raised by Cllr Robson

**10. Parking and Traffic Issues**

To discuss current issues – raised by Cllr Ferriby

**11. Town Clerk Pay**

To provide an update..

**12. Grounds Maintenance Report**

To receive a report from the Supervisor – **To follow**

**13. Town Mayor's Announcements**

To receive announcements from the Mayor

**14. Clerk's Report**

To receive the Clerk's report

**15. Member Reports**

To receive reports from Councillors who have attended meetings or represented the Town

Council. It's also an opportunity to bring matters of interest to the council for information or future discussion.

**16. Date of next meeting**

Wednesday 9<sup>th</sup> November