

# WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton  
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8 December 2025

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 15<sup>th</sup> January 2025 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

*E. Ireton*

Emma Ireton  
Clerk to the Council

## **Agenda**

### **1. Apologies for Absence**

To receive and accept apologies for absence

### **2. Minutes of the meetings of the Town Council Meetings**

To receive and agree the minutes of the Full Council meeting held on the 11<sup>th</sup> December 2024.

### **3. Matters arising from the minutes**

To review actions from minutes (Appendix 1)

### **4. Declarations of Interest/Dispensations**

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

### **5. Exclusion of the Press and the Public**

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

### **6. Public Participation**

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum

total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.2 To receive reports from Cumberland Authority members in attendance

## **7. Financial Matters**

7.1 To receive and authorise Payments and Bank Reconciliation for December 2024

7.2 Receive an update on external audit

7.3 To review account signatories for town council bank accounts

## **8. Public Toilet Vandalism**

To discuss installing a metal rail gate on male and female toilets – quote attached

## **9. Grounds Maintenance Report**

To receive a report from the supervisor – **To follow**

## **10. Cemetery Update – Cllr Clark**

To receive an update on cemetery matters

## **11. Town Mayor's Engagements**

## **12. Clerk's Report**

## **13. Member Reports**

13.1 To receive reports from Councillors who have attended meetings or engagements

13.2 To consider future agenda items

## **14. Date of next meeting: 12<sup>th</sup> February 2025**

## APPENDIX 1 – Actions from minutes

Action	Responsibility	Completion Date	Complete