

WIGTON TOWN COUNCIL

Town Clerk: Emma Ireton
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2 April 2025

Dear Councillor

You are summoned to attend a meeting of the Full Council on **Wednesday 9th April 2025 at 7:00 pm** in the Cumberland Suite, Wigton Market Hall.

Please let me know if you are able to attend.

Yours sincerely

E. Ireton

Emma Ireton
Clerk to the Council

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the Town Council Meetings

To receive and agree the minutes of the Full Council meeting held on the 12th March 2025

3. Matters arising from the minutes

To review actions from minutes (Appendix 1)

4. Declarations of Interest/Dispensations

Members are invited to declare "Disclosable Pecuniary Interests" and "Other Registerable Interests" and refer to "Dispensations" relating to any item on the agenda.

5. Exclusion of the Press and the Public

To consider whether any items on the agenda should be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

6. Public Participation

6.1 To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum

total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6.2 To receive reports from Cumberland Authority members in attendance

7. Financial Matters

7.1 To receive and authorise Payments and Bank Reconciliation for March 2025

7.2 To discuss the Wigton Park Bowling Club paying for new windows and doors upfront and receiving a refund from the town council in 2026/2027 – **quotes attached**

7.3 To discuss and vote on giving St Mary's Church a donation towards their windows.

8. Grounds Maintenance Report

To receive a report from the supervisor – **To follow**

9. Cemetery Update – Cllr Clark

To receive an update on cemetery matters

10. Civic Protocol

To discuss updates to the civic protocol around the civic chain.

11. Meeting Date

To discuss and vote on the request to change the full council and annual town council meeting from the 14th May to an alternative date.

12. Town Mayor's Engagements

13. Clerk's Report

14. Member Reports

12.1 To receive reports from Councillors who have attended meetings or engagements

12.2 To consider future agenda items

15. Date of next meeting: TBC

Action	Responsibility	Completion Date	Complete	Comments
Copy of toilet agreement	EI	30 th March 2025		Need to look for paper copy in office as there is no electronic versions available.
Get quotes for park drainage	EI/SC	30 th May 2025		Ongoing
Price up generator	EI/SC	30 th May 2025		Ongoing
Develop a new town plan	All	30 th September 2025		
Purchase more dog faeces bins for Phoenix Park	EI/SC	30 th April 2025		
Research alternatives to purchasing a scarifier for the Bowling Club.	EI/SC	30 th April 2025		Spoke with several clubs, Carlisle happy to loan an alternative for free. Also priced up an alternative for £1559 + VAT
Leaflets	EI/SC	30 th June 2025		