### A MEETING OF THE FULL COUNCIL WAS HELD ON

#### WEDNESDAY 13th NOVEMBER AT 7.00PM

#### PRESENT -

Councillor Sandra Hodson (Chairman and Mayor) Councillor Chris Stapley Councillor Shane McCarthy Councillor Mary Huntington Councillor Mary Clark Councillor Anne Jackson Councillor Chris Scott Councillor Joan Greenup Councillor Ferriby

Clerk: Emma Ireton

#### FC/79/2024 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE

Councillor John Hamblin Councillor John Crouch Councillor Monique Speksnyder

#### FC/80/2024 MINUTES FROM PREVIOUS MEETING

To agree to the amended Full Council minutes of the 11<sup>th</sup> September 2024 **-Approved** To agree to the Full Council minutes of the 9<sup>th</sup> October 2024 **- Approved** 

# FC/81/2024 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

NONE

### FC/82/2024 EXCLUSIONS OF PRESS AND PUBLIC

Agenda item 9 was moved to a closed session due to confidentiality.

#### FC/83/2024 PUBLIC PARTICIPATION

To receive any representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

#### **5.1 Public Participation**

A member of the public was present to observe the full council meeting and will also shadow the chairman when undertaking community engagement.

#### 5.2 Cumberland Authority Report

No representative present although members had a few questions to be passed to Cllr Elaine Lynch.

Why are the bollards not installed yet?

Could planning investigate why Harrison's planning request had been refused, was it because they wanted to install solar panels? If so, other High Street properties also had solar panels fitted.

#### FC/84/2024 Finance Matters

#### 6.1 To receive and authorise Payments and Bank Reconciliation for October 2024

Members received the payment lists prior to the meeting and extra invoices were read out to members for them to approve.

#### RESOLVED

Payments for October 2024 were **UNANIMOUSLY** approved.

#### Wigton Town Council and Wigton Cemetery Payments

451         Equipme           402         Wigton i           403         Cirant Aj           404         Grant Aj           405         Grant Aj           409         Frant Aj           400         Pretting           407         Room H           409         Grave D           401         Pretting           402         Ront M           410         Pretting           410         Pretting           410         Pretting           410         Pretting           411         Grave D           412         Rett De           413         CCTVT V1           404         Mainten           413         CCTVT V1           404         Mainten           413         CCTVT V1           404         Mainten           405         New Vet           406         Machine           406         Tools at	In The Maintenance I was a second of the Maintenance I and the Mai	10/10/2024	Minute	Bank Town Council Main Town Council Main WBIC Current WBIC Current	Cheque No Fence post Phoenib Public toilet cleanir Solar Lights for Par Wigton Baths gran Grant Ladies Team Grant Temp van insuranc Printing Room hire Rowers MM FW Plant refund	Invoice Receipt Invoice Invoice Receipt Invoice Invoice Receipt Invoice Invoice	Supplier VA Laversdale Timber Nicolet's Cleaning Services Solar Centre Wigton Baths Trust Solway Network Youth O Wigton Rugby Union Zurich Insurance Infinity Print Solutions NADT Basket and Bunches Tixoli Tixoli Group Limited	S E X E S E X S	Net 30.04 718.75 119.97 4,500.00 300.00 168.00 5.83 95.00 30.00 510.00	VAT 6.01 23.99 1.17 102.00	Tota 36.0 718.7 143.9 4,500.0 900.0 900.0 168.0 7.0 95.0 30.0 612.0
408         Public Ti           451         Equipme           402         Wight AI           404         Grant AI           405         Grant AI           408         Grant AI           409         Printing           400         Printing           400         Printing           401         Grave D           411         Grave D           412         Rent De           401         Rent De           401         Rent De           403         Machine	lic Tolets Running Costs - r 1 joment/Naterials 1 ton Baths 1 int Application 1 int Application 1 int Application 1 int Application 1 int Application 1 integrame 1 integrame 1 integrame 1 integrame 1 integrame 1	10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024		Town Council Main Town Council Main WBIC Current WBIC Current	Public toilet cleanir Solar Lights for Par Wigton Baths gran Grant Ladies Team Grant Temp von insuranc Printing Room hire Flowers MM FW	Invoice Receipt Invoice Invoice Receipt Invoice Invoice Receipt Invoice Invoice	Nicolie's Cleaning Service Solar Centre Wigton Baths Trast Solway Network Youth Ch Wigton Rugby Union Zurich Insurance Infinity Print Solutions NADT Basket and Bunches Theal	S E X E X X E S E X S S	718.75 119.97 4,500.00 900.00 168.00 5.83 95.00 30.00 510.00	23.99 1.17 102.00	718.7 143.9 4,500.0 900.0 168.0 7.0 95.0 30.0 612.0
451         Equipme           462         Wighth i           466         Grant Aj           468         Grant Aj           498         Insurant           409         Insurant           400         Pinching           400         Pinching           400         Pinching           401         Rante Mainten           411         Grave D           412         Rent De           413         CCTV TI           405         New Vel           406         Machine           405         New Vel	ipment/Materials 1 ton Baths 1 nt Application 1 irance ALL 1 ting 1 minee ALL 1 ting Fants and Shrubs 1 ve Dipging 1 ve Dipging 1 ntenance 1	10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024		Town Council Main Town Council Main Town Council Main Town Council Main Town Council Main Town Council Main WBDC Current WBDC Current WBDC Current	Solar Lights for Par Wigton Baths grant Grant Ladies Team Grant Temp van Insuranc Printing Room hine Flowers MM FW	Receipt Invoice Invoice Receipt Invoice Invoice Receipt Invoice Invoice Invoice	Solar Centre Wigton Baths Trust Solway Network Youth Ch Wigton Rugby Union Zurich Insurance Infinity Print Solutions NADT Basket and Bunches Thodi	S E X E S E X S	119.97 4,500.00 900.00 168.00 5.83 95.00 30.00 510.00	1.17	143.9 4,500.0 900.0 168.0 7.0 95.0 30.0 612.0
402         Wigton I           466         Grant A;           462         Grant A;           463         Grant A;           98         Insuuman;           400         Printing           400         Printing           400         Printing           401         Redding           402         Grave D           411         Grave D           412         Rent De           401         Rent De           403         Nowi Vel           406         Machine           405         Nowi Vel           406         Tooking           406         Tooking	th Application 1 th Application 1 th Application 1 th Application 1 th Application 1 th Application 1 the Application 1	10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024		Town Council Main Town Council Main Town Council Main Town Council Main Town Council Main Town Council Main WBDC Current WBDC Current WBDC Current	Wigton Baths gran Grant Ladies Team Grant Temp van insuranc Printing Room hire Howers MM FW	Invoice Invoice Receipt Invoice Invoice Receipt Invoice Invoice	Wigton Baths Trust Solway Network Youth Ch Wigton Rugby Union Zurich Insurance Infinity Print Solutions NADT Basket and Bunches Throli	E X E S E X S	4,500.00 300.00 168.00 5.83 95.00 30.00 510.00	1.17	4,500.0 300.0 900.0 168.0 7.0 95.0 30.0 612.0
466         Grant Aj           462         Grant Aj           398         Insuran           400         Pintsing           400         Pintsing           400         Pintsing           400         Grave D           401         Grave D           402         Grave D           403         Tooks ar	nt Application 1 th Application 1 th Application 1 th Application 1 ting 1 ting 1 ting 1 ting Plants and Shrubs 1 ting Plants and Shrubs 1 the Digging 1 the bing bing 1 thenance 1	0/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024		Town Council Main Town Council Main Town Council Main Town Council Main Town Council Main WBJC Current WBJC Current WBJC Current	Grant Ladies Team Grant Temp van Insuranc Printing Room hire Flowers MM FW	Invoice Receipt Invoice Invoice Receipt Invoice Invoice	Solway Network Youth Ch Wigton Rugby Union Zurich Insurance Infinity Print Solutions NADT Basket and Bunches Thvoli	E S E X S	300.00 900.00 168.00 5.83 95.00 30.00 510.00	102.00	300.0 900.0 168.0 7.0 95.0 30.0 612.0
462         Grant Aj           398         Insuran           400         Pinting           400         Pinting           400         Pinting           407         Room H           408         Insuran           409         Grave D           410         Pintria           410         Pintria           410         Pintria           410         Pintria           411         Grave D           412         Rent De           413         CCTVT           406         Machine           405         New Vel           406         Tookis ar           403         Tookis ar	nt Application 1 Irance ALL 1 ting 1 m Hire 1 ding Flants and Shrubs 1 we Digging 1 tes and bulbs 1 Intenance 1	0(10)2024 10(10)2024 10(10)2024 10(10)2024 10(10)2024 10(10)2024 10(10)2024 10(10)2024 10(10)2024 10(10)2024		Town Council Main Town Council Main Town Council Main Town Council Main Town Council Main WBJC Current WBJC Current WBJC Current	Ladies Team Grant Temp van insuranc Printing Room hire Flowers MM FW	Receipt Invoice Invoice Invoice Receipt Invoice Invoices	Wigton Rugby Union Zurich Insurance Infinity Print Solutions NADT Basket and Bunches Throli	X E S E X S	900.00 168.00 5.83 95.00 30.00 510.00	102.00	900.0 168.0 7.0 95.0 30.0 612.0
398         Insuran.           400         Printing.           407         Room H.           407         Room H.           408         Bedding.           409         Grave D.           410         Plants.           401         Rent De.           412         Rent De.           413         CCIV TC.           406         Machine.           405         New Vel.           406         Tooks an.           400         Tooks an.	Irance ALL 1 ting 1 m Hire 1 ding Plants and Shrubs 1 we Digging 1 we Digging 1 tes and bulbs 1 intenance 1	0/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024		Town Council Main Town Council Main Town Council Main Town Council Main WBJC Current WBJC Current WBJC Current	Temp van insuranc Printing Room hire Howers MM FW	Invoice Invoice Invoice Receipt Invoice Invoices	Zurich Insurance Infinity Print Solutions NADT Basket and Bunches Tivoli	E S E X S	168.00 5.83 95.00 30.00 510.00	102.00	168.0 7.0 95.0 30.0 612.0
400         Pentting           407         Room H           467         Bedding           409         Grave D           410         Piants a           411         Grave D           412         Rent De           413         CCTV T           406         Machine           405         New Vel           406         Tooksia           403         Tooksia	ting 1 m Hire 1 ding Plants and Shrubs 1 ve Digging 1 ve Digging 1 ts and bulbs 1 ntenance 1	10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024		Town Council Main Town Council Main Town Council Main WBJC Current WBJC Current WBJC Current	Printing Room hire Rowers MM FW	Invoice Invoice Receipt Invoice Invoices	Infinity Print Solutions NADT Basket and Bunches Tivoli	S E X S	5.83 95.00 30.00 510.00	102.00	7.0 95.0 30.0 612.0
407         Room H           467         Bedding           409         Grave D           411         Grave D           410         Plants a           404         Mainten           410         Plants a           404         Mainten           412         Rent De           413         CCTV TO           406         Machine           405         New Vele           406         Tools and           403         Tools and	m Hire 1 ding Plants and Shrubs 1 ve Digging 1 ve Digging 1 ts and bulbs 1 ntenance 1	10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024		Town Council Main Town Council Main WBJC Current WBJC Current WBJC Current	Room hire Flowers MM FW	Invoice Receipt Invoice Invoices	NADT Basket and Bunches Tivoli	E X S	95.00 30.00 510.00	102.00	95.0 30.0 612.0
467     Bedding       409     Grave D       411     Grave D       411     Grave D       410     Plants a       404     Mainten       412     Rent De       401     Rent De       401     CCTV TO       406     Machine       406     Tools ar       403     Tools ar	ding Plants and Shrubs 1 ve Digging 1 ve Digging 1 the and bulbs 1 ntenance 1	10/10/2024 10/10/2024 10/10/2024 10/10/2024 10/10/2024		Town Council Main WEJC Current WEJC Current WEJC Current	Rowers MM PW	Receipt Invoice Invoices	Basket and Bunches Throll	x s	30.00 510.00		30.0 612.0
409         Grave D           411         Grave D           410         Plants a           404         Mainten           412         Rent De           401         Rent De           401         CCTV TC           406         Machine           405         New Vel           406         Tools an           403         Tools an	ve Digging 1 ve Digging 1 tes and bulbs 1 ntenance 1	10/10/2024 10/10/2024 10/10/2024 10/10/2024		WEJC Current WEJC Current WEJC Current	MM FW	Invoice Invoices	Tivoli	s	510.00		612.0
411         Grave D           410         Plants a           404         Mainten           412         Rent De           401         Rent De           401         Rent De           403         CCTV TC           406         Machine           405         New Vel           406         Machine           406         Tools an           403         Tools and	ve Digging 1 Its and bulbs 1 Intenance 1	10/10/2024 10/10/2024 10/10/2024		WEJC Current WEJC Current	FW	Invoices					
410         Plants a           404         Mainten           412         Rent De           401         Rent De           403         CCTV TO           406         Machine           405         New Vel           406         Machine           406         Tools an           403         Tools and	nts and bulbs 1 Intenance 1	10/10/2024 10/10/2024		WBJC Current			Twoli Group Limited				
404         Mainten           412         Rent De           401         Rent De           401         Rent De           401         Rent De           401         CTV T0           406         Machine           406         Machine           406         Tools and           403         Tools and	ntenance 1	10/10/2024			Plant refund		creation of our criticion	s	510.00	102.00	612.0
412 Rent De 401 Rent De 413 CCTV TO 406 Machine 405 New Vel 406 Machine 406 Tools ar 403 Tools ar						Invoice		E	100.00		100.0
401 Rent De 413 CCTV TO 406 Machine 406 New Vel 406 Machine 406 Tools ar 403 Tools ar	t Depot 1	10/10/2024		WEJC Current		Invoices	Saundersons	s	5.42	1.08	6.5
413 CCTV TO 406 Machine 405 New Vel 406 Machine 406 Tools ar 403 Tools ar				Town Council Main	Share of depot pay	Invoice	Tom Amstrong (Depot)	x	650.00		650.0
406 Machine 405 New Vel 406 Machine 406 Tools ar 403 Tools ar	t Depot 1	10/10/2024		Town Council Main	Depot Q2 partial re	Invoice	Michael Armstrong	x	650.00		650.0
405 New Vel 406 Machine 406 Tools ar 403 Tools ar	V TOWN 1	10/10/2024		Town Council Main	Annual CCTV main	Invoice	Bedrog	s	6,005.52	1,201.11	7,206.6
406 Machine 406 Tools ar 403 Tools ar	hinery Maintenance 1	10/10/2024		Town Council Main	Hire scythe cutter	Invoice	W M Plant	s	31.90	6.38	38.2
406 Tools an 403 Tools an	Vehicle 1	10/10/2024		Town Council Main	Sign, ply board, to	Invoice	Cumbria Truck Centre	s	1,282.12	256.42	1,538.5
403 Tools an	hinery Hire 1	10/10/2024		Town Council Main	Hire scythe cutter	Invoice	W M Plant	s	91.00	18.20	109.2
	is and equipment 1	10/10/2024		Town Council Main	Hire scythe cutter	Invoice	W M Plant	s	37.10	7.42	44.5
437 Wages	is and equipment 1	10/10/2024		Town Council Main		Invoice	Saundersons	s	43.75	8.75	52.1
	pes NET 1	14/10/2024		Town Council Main	October Wages	Wages	Wages	x	12,626.32		12,626.3
416 Clothing	hing/PPE 1	15/10/2024		Town Council Main	Work boots	Invoice	Select Trade Brands	E	53.38		53.3
439 Equipme	ipment/Materials 1	16/10/2024		Town Council Main	Building Sand	Invoices	Travis Perkins Trading Co	πS	3.75	0.75	4.5
440 Equipme	ipment/Materials 1	16/10/2024		Town Council Main	Postcrete	Invoices	Travis Perkins Trading Co	πS	20.60	4.12	24.3
441 Equipme	ipment/Materials 1	16/10/2024		Town Council Main	Postcrete	Invoices	Travis Perkins Trading Co	πS	5.15	1.03	6.1
438 Wages	pes NET 1	16/10/2024		Town Council Main	October Pensions	Invoices	Cumbria Local Governmen	n X	5,019.41		5,019.4
442 Clothing	hing/PPE 1	17/10/2024		Town Council Main	2x Work Jackets	Invoices	Stitch & Print	x	65.00		65.0
443 Subscrip	scriptions 1	17/10/2024		Town Council Main	Adobe Subscription	Receipt	Adobe	s	13.87	2.77	16.0
458 WBJC G		17/10/2024		WBJC Current	Wall repair	Invoice	SGL Ground Services	s	845.00	169.00	1,014.0
456 Electricit	C Grounds Maintenance 1			WEJC Current		Suppliers	E.on	L	38.44	1.92	40.3
444 Barton L		17/10/2024		Town Council Main	BL Power	Suppliers	Total Energies	L	393.25	19.66	412.9

#### Wigton Town Council PAYMENTS LIST

13 November 2024 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
446	Allotments Running Costs	22/10/2024		Town Council Main	Allotment Water	Suppliers	Waterplus	s	71.09	14.22	85.31
445	Depot Running Costs - not rent	22/10/2024		Town Council Main	Depot Power	Suppliers	Total Energies	L	47.08	2.35	49.43
463	Equipment/Materials	22/10/2024		Town Council Main	Keys Cut	Receipt		×	16.00		16.00
450	Subscriptions	22/10/2024		Town Council Main	Canva Subscription	Receipt	CANVA	s	10.82	2.17	12.99
452	Equipment/Materials	24/10/2024		Town Council Main	Solar Lights for Par	Receipt	Solar Centre	s	106.64	21.33	127.97
447	Equipment/Materials	24/10/2024		Town Council Main	Union Jack Flags x	Invoices	Flagly	s	150.57	30.12	180.69
471	Barton Laws Running costs/ino	24/10/2024		Town Council Main		Suppliers	Total Energies	L	96.39	4.82	101.21
449	Wages NET	24/10/2024		Town Council Main	PAYE October	Wages	HMRC - PAYE	×	3,855.05		3,855.05
418	Maintenance	24/10/2024		WBJC Current	Bin shed	Invoice	Hills & Sons	×	2,500.00		2,500.00
419	Maintenance	24/10/2024		WBJC Current	Roof repairs and g	Invoice	Sewell Roofing	s	556.87	111.37	668.24
422	Machinery Hire	24/10/2024		Town Council Main	Scythe cutter bar	Invoice	W M Plant	s	91.00	18.20	109.20
448	Barton Laws Running costs/ino	25/10/2024		Town Council Main	BL Water	Suppliers	Waterplus	s	41.05	8.21	49.27
464	Equipment/Materials	25/10/2024		Town Council Main	Key Cut	Receipt		x	4.00		4.00
415	Sept Events	25/10/2024		Town Council Main	Generator Hire Par	Invoices	Burns Generators	s	160.00	32.00	192.00
459	WBJC Grounds Maintenance	25/10/2024		WBJC Current	Grass Strim	Invoice	SGL Ground Services	s	615.00	123.00	738.00
460	Paths and Access	25/10/2024		WBJC Current	Prep for path	Invoice	SGL Ground Services	s	3,200.00	640.00	3,840.00
461	Paths and Access	25/10/2024		WBJC Current	Concrete path	Invoice	SGL Ground Services	s	1,280.00	256.00	1,536.00
453	Barton Laws Running costs/ino	28/10/2024		Town Council Main	BL Waste Water	Suppliers	Waterplus	s	43.77	8.75	52.52
424	Christmas Event	28/10/2024		Town Council Main	Stage Xmas Lights	Invoices	Stagebus	s	1,496.25	299.25	1,795.50
454	Bedding Plants and Shrubs	28/10/2024		Town Council Main	Money for Plants/F	Receipt	No.	×	150.00		150.00
457	Water	28/10/2024		WBJC Current		Suppliers	Waterplus	s	12.38	2.48	14.86
455	Thom Junior School	29/10/2024		Town Council Main	Bark for Junior Sch	Invoices	CBS	s	203.00	40.60	243.60
425	Christmas Event	29/10/2024		Town Council Main	Snow Globe Xmas	Invoices	Let It Snow Globe	s	1,740.00	348.00	2,088.00
469	Subscriptions	29/10/2024		Town Council Main		Receipt	ICO	×	35.00		35.00
470	Subscriptions	30/10/2024		Town Council Main	GMA Membership	Receipt		×	93.00		93.00
427	Christmas Event	01/11/2024		Town Council Main	Snow Machine Hire	Invoices	Odin Events	s	1,100.00	220.00	1,320.00
426	Christmas Event	04/11/2024		Town Council Main	Ice Rink Hire	Invoices	In House Entertainmen	ts S	4,745.00	949.00	5,694.00
480	Public Tollets Running Costs - r	15/11/2024		Town Council Main	Nappy quarterly de	Invoice	Direct 365 Sales	s	40.24	8.05	48.29
485	Public Tollets Running Costs - r	15/11/2024		Town Council Main	Toilets cleaning	Invoice	Nicolle's Cleaning Servi	ces X	733.75		733.75
481	Barton Laws Running costs/ino	15/11/2024		Town Council Main	BL Sanitary waste	Invoice	Direct365	s	72.81	14.56	87.37
486	Depot Running Costs - not rent	15/11/2024		Town Council Main	Skip depot	Invoice	Aspatria Skip Hire	x	780.00		780.00
483	Park Maintenance	15/11/2024		Town Council Main	Surface cleaner	Invoice	GroGreen Ltd	s	254.00	50.80	304.80
487	Equipment/Materials	15/11/2024		Town Council Main		Invoice	Saundersons	s	46.91	9.38	56.29
423	Training	15/11/2024		Town Council Main	Training	Invoice	CALC	E	60.00		60.00
				Created	by []]] Scrib	e				2 of	3

13 November 2024 (2024-2025)

#### Wigton Town Council

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
472	Christmas Lights Costs	15/11/2024		Town Council Main	Christmas Lights	Invoice	Blachere Illumination	s	7,774.00	1,554.80	9,328.80
491	Training	15/11/2024		Town Council Main	Training	Invoice	CALC	E	20.00		20.00
499	Training	15/11/2024		Town Council Main	Chairman training	Invoice	CALC	E	30.00		30.00
473	Bedding Plants and Shrubs	15/11/2024		Town Council Main	Winter plants	Invoice	Capsticks	s	445.70	89.14	534.84
474	Grave Digging	15/11/2024		WBJC Current	GN	Invoice	Tivoli	s	510.00	102.00	612.00
475	Grave Digging	15/11/2024		WBJC Current	CSC	Invoice	Tivoli	s	510.00	102.00	612.00
478	Internet, phones and mobiles	15/11/2024		Town Council Main	back up and securi	Invoice	System IT	s	5.00	1.00	6.00
478	Internet, phones and mobiles	15/11/2024		Town Council Main	back up and securi	Invoice	System IT	s	4.00	0.80	4.80
479	Internet, phones and mobiles	15/11/2024		Town Council Main	October backup	Invoice	System IT	s	5.00	1.00	6.00
479	Internet, phones and mobiles	15/11/2024		Town Council Main	October backup	Invoice	System IT	S	4.00	0.80	4.80
493	CCL.	15/11/2024		Town Council Main	CCL Flower	Invoice	Capsticks	S	453.20	90.64	543.84
494	Welfare	15/11/2024		Town Council Main		Invoice	Jo Hill	x	38.00		38.00
484	Printing	15/11/2024		Town Council Main	Printing	Invoice	Infinity Print Solutions	; S	10.24	2.05	12.29
477	Room Hire	15/11/2024		Town Council Main	Room hire	Invoice	NADT	x	92.50		92.50
482	Vehicle Maintenance	15/11/2024		Town Council Main	Gas/oil and numbe	Invoice	W Ferguson Limited	s	16.67	3.33	20.00
490	Mayors Fund	15/11/2024		Town Council Main	dvic press	Invoice	Firpress	x	25.00		25.00
495	Grave Digging	15/11/2024		WBJC Current	м	Invoice	Tivoli	S	510.00	102.00	612.00
497	Grave Digging	15/11/2024		WBJC Current	м	Invoice	Tivoli	s	510.00	102.00	612.00
421	Fuel	15/11/2024		Town Council Main	Hire chipper and fi	Involces	W M Plant	L	21.80	1.09	22.89
489	Machinery Maintenance	15/11/2024		Town Council Main		Invoice	W M Plant	s	63.90	12.78	76.68
420	Rent of Market Hall INCL public	15/11/2024		Town Council Main	Quarterly rent offic	Invoice	Solway Plain Futures	E	669.00		669.00
421	Machinery Hire	15/11/2024		Town Council Main	Hire chipper and fi	Involces	W M Plant	s	138.00	27.60	165.60
498	Machinery Hire	15/11/2024		Town Council Main	Hire chipper - Nels	Invoice	W M Plant	R		321.78	321.78
414	Fuel	15/11/2024		Town Council Main		Invoice	D A Harrison	s	257.49	51.50	308.99
482	Fuel	15/11/2024		Town Council Main	Gas/oil and numbe	Invoice	W Ferguson Limited	L	101.58	5.08	106.66
488	Tools and equipment	15/11/2024		Town Council Main	Chain	Invoice	W M Plant	s	23.99	4.80	28.79
492	Tools and equipment	15/11/2024		Town Council Main		Invoice	Tynedale Farm Servic	es S	35.00	7.00	42.00
476	Contingency	15/11/2024		Town Council Main	Hearing Loop syste	Invoice	Specialist Audio Service	ces X	2,000.00		2,000.00
420	Public Toilet	15/11/2024		Town Council Main	Quarterly rent offic	Invoice	Solway Plain Futures	E	224.41		224.41
							Tota	1	74,977.73	7,772.23	82,749.96

#### 6.2 To receive an update regarding the Local Government Pay Agreement 2024

The clerk/RFO provided members with an update regarding the Local Government Pay award which provides an increase of £1290 for each employee up to SCP 43, all of WTC employees are under SCP 43 so will all receive backdated pay from 1<sup>st</sup> April 2024.

## 6.3 To receive a quote for repairing the Mushroom in Phoenix Park and decide on next steps

A local fabricator/engineer Flash Fabrication submitted an assessment of the mushroom along with a quote to repair. The mushroom is currently in a poor state with sharp bits of metal exposed which could be a H&S issue. There is also a hole under the metal floor plate which could be a trip hazard.

To repair the cost was **£7950** which was to cut and patch steel sections, prepare the surface for repair and painting and the fabrication and installation of seating and benches. To go ahead with the project an upfront payment of 25% is required to purchase materials.

North Stonework and Landscaping provided a quote of approximately **£2500** to prepare the ground and concrete a new base but this depends on the size of the hole that requires filling, so the amount of concrete is unknown.

#### RESOLVED

Members voted **UNANIMOUSLY** for the work to be undertaken.

#### 6.4 To receive an update regarding other projects.

Members were presented with a quote from Flash Fabrications to repair and refurbish the Dalton Shelter. The total quote was **£11455** and this was to:

Remove All Benches and Partitions: Dismantle and dispose of existing benches and partitions.

• Strip, Patch, and Repair Concrete Balustrades: Remove damaged concrete and repair balustrades.

• Pressure Wash and Repair Slate Roof: Clean the slate roof and replace or repair damaged slates.

• Repair and Replace Missing Gutters: Inspect and replace damaged or missing gutters.

• Fabricate, Design, and Fit New Seating Facilities: Create and install new seating based on design specifications.

• Prep and Paint New Seating Facilities: Prepare surfaces and apply paint to new seating.

• Manufacture New Unique Sheet Metal Designs for Central Column: Design and install custom sheet metal features for the central column.

• 12-Month Care Programme: Develop and provide guidelines for ongoing maintenance.

Members discussed the quote and there were some questions asked about the type of the steel as galvanised or stainless steel would be more long lasting.

North Stonework and Landscaping quoted **£3200** to remove the current concrete base and pour a new base with sloping sides which will allow for better access.

#### RESOLVED

Members asked to double check the steel used and if mild steel is being used then to get some confirmation that this will be prepared, painted and long lasting. Members **UNANIMOUSLY** approved this work to be undertaken once the questions regarding the steel were answered.

The park toilets were also discussed, and members were provided with one quote that had returned out of two contractors that has been to visit the site and measure up. The quote was from Border Plumbing:

New windows - £2400

Repairing the roof, installing new toilets and urinals, new lighting, water heater in the ceiling, new fuse box, new flooring, hand dryers, plastic sheet panels in toilets, skimmed walls and painted. All fixtures would be hidden and vandal proof. Total quote - £35000

A third quote was also gained from a company that make bespoke toilet cabins cladded in wood, the quote for this was £25880 EXCL VAT. This option would still require services to be installed.

No decision was made as a second quote was still required.

Financial regulations also state that any job over £30000 requires the tender process to be followed.

£35000 has been budgeted in 2025/2026.

#### FC/85/2024 Allotment Perimeter

Cllr Hamblin was absent from the meeting but the clerk spoke in his place. A complaint had been received by an allotment holder who had requested the town council's help in replacing their gate, but their request was denied by the POA committee. This decision was appealed so was brought to the full council meeting for consideration. The appeal is part of a larger issue which is what is the allotment perimeter? Members discussed that they had already decided at previous meetings that the perimeter did not include those allotments that ran down the bridleway. It was decided that more information would be required before this could be looked at again and part of the information would be the Allotment Association's view on this.

In the meantime, members voted on whether the gate belonging to the allotment holder above should be replaced by the town council.

Members voted but the motion was rejected.

#### FC/86/2024 Grounds Report

#### School work

Over the half term we were extremely busy in the schools picking up leaves and cutting grass, especially the Nelson Thomlinson as they wanted a large area of shrubs cut down to four feet with the brash shredded back onto the shrub beds. The tarmac netball courts were also sprayed for moss and all the sports pitches were marked out again. In the Thomlinson Junior School they wanted a bark base put under two tyre swings that they have hanging from trees plus all the grass was cut and leaves tidied up on the front car park.

All winter bedding has been planted up as well as the tubs around St Mary's, Water Street and the Junior School areas. We have left the fountain summer plants up for now as there is still a bit of colour in them with all this mild weather we have been having.

We have had to cut all our sites again with all the mild weather we have been having including Dalston Parish and church. Hopefully that is it as the Parkway mower is going

in for its annual service, this is never cheap, but this is an essential piece of machinery and is needed to be in top condition for the coming season. It is getting older every year and they are not cheap to buy now approx. £45,000, a plan must be put in place so when the time comes it can be replaced with a new one.

All the football pitches at the park and Barton Laws have been busy every weekend so we are having to put a lot of hours and work into the pitches to keep them in good playable condition with regular spiking, pitch grooming and marking out.

Lighting has been installed down at Wigton Park with solar panel lighting placed on the trees. Some of them don't always work because the branches block the light but I will keep moving them.

St. Marys Church - We have been doing quite a bit of work lately in the grounds with the roses being pruned at the rear we just need to put some mulch on the beds. The sandstone flags at the front and down the sides have been cleaned with hypochlorite. All tubs and front beds have been planted up with winter bedding, shrubs shaped and clipped back, grass cut and leaves picked up.

#### FC/87/2024 Town Mayor's Report

#### See attached.

#### FC/88/2024 Clerk's Report

HSE visited the depot to carry out an inspection of the pesticides used; the inspection went well with one verbal recommendation which was to record the MAPP numbers on the pesticide records. The COSHH/pesticide cabinet was not HSE approved as it was old, so a new one needs to be purchased which is going to be around £500 - £1000 to replace. There are also some pesticides that were out of date and two that were unauthorised, so we need to arrange for these to be disposed of.

The hearing loop and microphone system has been fitted and is now ready to use.

It was reported that the car park on the 30<sup>th</sup> November would be free from 7am to 7pm and we have also been allowed to take half of the car park so we can fit more entertainment on such as the reindeers. The Cumberland Council are reviewing their policies so this may be the last time the car park is free.

The clerk also asked for volunteers to help with the lights switch on.

It was suggested that we write to the three factories to ask if any of their employees would like to join the town council as a councillor.

#### FC/89 /2024 Member Reports

Cllr Greenup – mentioned dirty street and cigarette butts outside the pubs. Cllr Jackson – swept and weeded Memorial Garden. Received a complaint regarding factory fence which is the Highways which needs reported. Also, overgrown path at Highmoor. Judged Halloween pumpkins at the Food Pantry and attended Remembrance services. Visited a Silloth Town Council's Accessibility committee meeting Cllr Huntington – Remembrance Service, asked about the gate at St Mary's. Also mentioned the complaint regarding a wreath being moved which has since been returned. The names on the memorial garden are also faded.

Cllr Stapley – Thanked grounds staff for the lights at the park and Remembrance service Cllr Clark – Inauguration service and remembrance service.

Cllr McCarthy - Remembrance service

Cllr Scott – Inauguration service, remembrance service and selling poppies. A football team contacted him to say about the dog mess on the pitches.

Cllr Ferriby – thanked Sandra for the poppies around time, mentioned that the budget is almost complete and will be signed off the day before full council when the committee meets again. Also carol service on 15<sup>th</sup> December at 3pm.

Meeting Closed – 9:11pm

Date of next meeting: Wednesday 11<sup>th</sup> December 2024