

WIGTON TOWN COUNCIL
A MEETING OF THE FESTIVALS COMMITTEE WAS
HELD ON MONDAY 27th MARCH 2023 AT 6:00 PM

PRESENT

Councillors Scott, Armstrong and Hodson.
C Meszaros, S, Collier.

Clerk: E. Ireton

FES/34/2023 TO RECEIVE APOLOGIES & RECORD REASONS FOR ABSENCE

Cllrs Crouch and Ferriby.

FES/35/2023 DECLARATIONS OF INTEREST/DISPENSATIONS

None

FES/36/2023 EXCLUSION OF PRESS AND PUBLIC

None

FES/37/2023 ACTIONS FROM PREVIOUS MEETING

Actions	Person responsible	Outcome	Complete
Contact The Nelson Thomlinson School to provisionally book the car park for Saturday 22 nd April	Cllr Ferriby	Contacted Jim Scott, just need to know the times for gates to be open and shut.	
Confirm how many vendors will be present and who they are.	EI	Over 40 so far. Anna was going to confirm on the 27 th . Waiting for final confirmation from AC.	
Provide CS with all the dates of this and future events so CS can arrange for a leaflet to be created.	EI	Had in minutes/email	Yes
Ask Royal Mail how much a leaflet drop would cost for the CA7 area.	EI	Not enough time to send out, needed notice and expensive. Annemarie has suggested printing large banners to display around town and councillors can hand deliver.	Yes

Check with Allerdale if there will be any parking restrictions.	EI	Annemarie has checked and asked about free parking afterwards, waiting for a reply.	
Contact all the local shops and cafes to make them aware of the event.	EI	Annemarie is writing a letter to all local business'. Letters will be hand delivered so we can speak to them personally.	
CS to liaise with Dennis Graham to ask about a stage.	Cllr Scott	Stage available from Harrisons	Yes
CS to contact local acts including LOL and Dave, Donna, Blythey, King Street and the NTS band	Cllr Scott	Many acts not available on Saturday. Only act available is Lol and Dave.	Yes
EI to invite the Scouts and Young Farmers as well as contacting all stall holders from the Christmas Event to supply food and drinks. The suggested fee is £30 per stall with all vendors needing to provide their own generators.	EI	Sent to vendors from Christmas.	Yes
CS to liaise with Slaters to have fairground rides.	Cllr Scott	Still to do.	
EI to look after all the administrative and legal requirements.	EI	AR has started and is writing a 'how to' guide.	
To liaise with SK regarding future events to see how we can support and share important information.	EI	EI sent email to SK.	Yes
To contact local organisations to discuss sponsorship options.	EI	Some have been contacted.	

FES/38/2023 EVENTS

3.1 TO DISCUSS THE REQUIREMENTS OF THE TASTE OF WIGTON EVENT

El provided an update regarding the event:

- Anna Chippendale confirmed there are over forty stalls confirmed, one of them being a stall for Wigton Town Council. The final list of vendors will be sent nearer the event date of 22nd April 2023.
- Posters are being sent out by Allerdale but they have not yet been received, once AP has them she will share with the town council.
- AP has started the online campaign and this has been shared on the town council's Facebook page.
- In addition to the stalls throughout the day there will also be a comedy night on Friday 21st April, tickets can be purchased following this link. [Taste Comedy - Wigton Tickets, Fri 21 Apr 2023 at 19:30 | Eventbrite](#)
- Further entertainment includes:
 - Street Art Workshops
 - Cooking demos
 - Live Music Stage
 - Circus Workshops and Kids Activities
 - Local History talk in Wigton Library with Stephen White

AR has contacted Allerdale to ask about free parking during the weekend.

ACTIONS

El to confirm market times with DF regarding parking.

To confirm if there will be free parking in Water Street car park.

Create a rota of volunteers for the town council stall.

MA to prepare a board that photographs and information can be pinned to.

El to prepare a questionnaire for the public to complete.

SH to ensure there are enough trail leaflets available.

3.2 TO START PREPARING FOR THE KING'S CORONATION TO BE HELD ON THE 6TH of MAY 2023.

It was agreed to scale back the King's Coronation event in Barton Laws due to; not having adequate time to plan the party in the park, not having consistent committee members attend the meetings, acts being booked up and the weather not being guaranteed as it is early May.

Instead of a party in the park, an alternative celebration will be 'A lighting of the Beacon' from 7pm – 8pm.

The proposed timeline will be:

7pm

Barton Laws will be open to the public where drinks and snacks will be sold and toilets will be available.

The public will start to gather around the beacon.

7:15

A piper will play the bagpipes.

7:25

The Town crier will make an announcement regarding the coronation.

7:30

The Beacon will be lit.

7:35

A drummer will start off the National Anthem

7:35

6 members of the choral society will sing the National Anthem.

ACTIONS

EI to check with SF if there are Union Jack flags which will hang where the Christmas trees hang.

Buy 30 Union Jack flags if needed.

EI/AR to plan for the flags to be hung. (Flags are to be left for the RBL Centenary)

EI to ask local primary schools if they would like to create a poster for the event.

EI/AR to plan how to decorate Barton Laws and keep within the budget.

EI/AR to contact and book the Town Crier.

E/AR to contact and book the piper.

DF to arrange a small choir.

SH to contact The Nelson Thomlinson School regarding a drummer.

FES/33/2023 SPONSORSHIP/DONATIONS

EI provided the committee with an update regarding sponsorship, it was explained that Futamura had been in touch and asked for further details around the Victorian Play Day in Wigton Park to be held on the 2nd September as they were interested in supporting this event. EI will update further when there is more information to provide.

Cllr Scott mentioned that Lord Inglewood may also support the same event by supplying some Victorian Swings.

Cllr Hodson added that the Young Farmers would like to run the Victorian races at the same event.

Meeting closed at 6:56pm

Date of next meeting: Monday 3rd April 2023