

Wigton Burial Joint Committee

WBJC Clerk: Emma Ireton

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9 May 2024

Dear Councillor

You are summoned to attend a meeting of the Wigton Burial Joint Committee on **Wednesday 15th May 2024 at 7:10 pm** in the Vestry, Wigton Cemetery.

Please let me know if you are unable to attend.

Yours sincerely

E. Ireton

Emma Ireton

Clerk to the Council/WBJC

Agenda

1. Apologies for Absence

To receive and accept apologies for absence

2. Minutes of the meetings of the WBJC Meeting

To receive and agree the minutes of the meeting held on the 15th March 2024 – **See attached**

3. Declarations of Interest/Dispensations

Members are invited to declare “Disclosable Pecuniary Interests” and “Other Registerable Interests” and refer to “Dispensations” relating to any item on the agenda.

4. Exclusion of the Press and the Public

To consider whether any items on the Agenda should be considered without the presence of the

Press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).

5. Public Participation

To receive comments and representations from members of the public – Members of the public are invited to speak for a maximum of 5 minutes each. The maximum total time for public participation will be 10 minutes. At the close of this item, members of the public will no longer be permitted to address the Council Members unless invited to do so by the Chairman.

6. Finance Matters

6.1 To receive an update on year-end accounts

6.2 To discuss investment of funds

6.3 To receive an update regarding the grant application

7. Computerisation of records

To receive a report from Cllr Girvan.

8. Entrance Improvements

To receive an update and decide on next steps

9. Headstone repairs and Grave Digging

To receive an update from Cllr Girvan

10. Fees

Discuss and agree on future fees

11. Action Plan

To decide how to monitor decisions or requests

12. Public Abuse

To discuss the process of dealing with unwanted behaviours towards volunteers and contractors.

DATE of next meeting: TBC