

A MEETING OF THE WIGTON BURIAL JOINT COMMITTEE WAS HELD ON

WEDNESDAY 15th MAY 2024 AT 7.00PM

PRESENT-

Councillor Mary Clark (Acting Chairman)
Councillor Mary Huntington
Councillor John Hamblin
Councillor John Mattinson
Councillor George Girvan
Councillor Tony Huntington
Councillor Anne Jackson
Councillor William Marrs
Councillor Chris Scott

WBJC/63/2024 TO RECEIVE APOLOGIES

NONE

WBJC/64/2024 TO RECEIVE MINUTES FROM THE PREVIOUS MEETINGS HELD

Minutes from 15th March 2024 – A correction to be made about the work wanted done by contractors. Cement pins to be placed around the cenotaph, as well as flowerbeds. Also, the sandstone from behind the chapel to be used as a flat surface where the disabled parking will be.

WBJC/65/2024 DECLARATIONS OF INTEREST, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA

NONE

WBJC/66/2024 EXCLUSIONS OF PRESS AND PUBLIC

Pursuant to the section 1(2) of the Public Bodies Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of agenda item 9.

WBJC/67/2024 PUBLIC PARTICIPATION

NONE

WBJC/68/2024 FINANCE MATTERS

6.1 Cllr Clark mentioned having not received any updates of accounts at all since November and that all members of the committee and the RFO's from the two parishes should receive all email correspondence, unless confidential. It was then stated that Cllr M Huntington had not been on the recipients list of some emails. It was brought up that some members have been left out of emails.

The year-end accounts were not agreed upon as not everyone had received them and were to be discussed in next months meeting, which the date of which is to be confirmed.

6.2 It was mentioned that the Clerk was asked to transfer money from the WBJC current account into the savings account in a previous meeting and the RFO is to decide on a limit.

6.3 Cllr Huntington mentioned not receiving the expenses and that in future, expenses need to have clarification about what they are for. Also mentioned that the grant had been applied for but received several emails back from Cumberland Council asking for more information such as the last set of AGM minutes, a signed application form and for WBJC to be registered as a trade supplier. It was stated the minutes could not be found on the Wigton Town Council website.

It was asked for the Clerk to find out this information and that the amount from the grant to go straight into the savings account.

It was questioned if the AGM minutes could be recreated retrospectively from memory.

Those present at that AGM-

Cllr Heather Robbins (Chairman)

Cllr Mary Clark (Vice Chair)

Cllr George Girvan

Cllr William Marrs

Cllr John Mattinson

Cllr Mary Huntington

Cllr Tony Huntington

Cllr John Hamblin

Cllr Anne Jackson

It was asked why the tender process needs to be followed for these works and sections 11.1 b and 11.1 h were mentioned in support of this. Was also then asked when CSL were approached with the same specification provided by D Tolson & Sons.

There were questions over who was on the working group for the Cemetery entrance.

WBJC/69/2024 COMPUTERISATION OF RECORDS

Cllr Girvan provided members with a report.

Was asked if Mr Weir could be thanked for all his hard work and help. Also, for Ruth and Julia to be thanked for their efforts.

WBJC/70/2024 ENTRANCE IMPROVEMENTS

Cllr Marrs stated collecting two gate posts from Abbeytown and had reinforced parts of them and that the gates are going to J E Foster & Son's to be sandblasted, with a

rough price between £140 and £150. It was then suggested to paint them in Buckingham green. Peter Foster investigating the drainage situation.

WBJC/71/2024 HEADSTONE REPAIRS AND GRAVE DIGGING

It was reported that there were 21 headstones needing refixed, this includes 5 that are laid flat. Cllr Girvan has spoken with Able Memorials who will be coming in the next week or so.

WBJC/72/2024 FEES

It was **AGREED** to follow the prices put out by Allerdale Council to take place from the 1st of June 2024.

WBJC/73/2024 ACTION PLAN

It was mentioned that a simple action plan is needed to know who is responsible for actions that need to be carried out and when they need to be done by, to avoid confusion.

Cllr Huntington mentioned having automated responses for when people are out of office.

Meeting closed –

Date next meeting – 15th May 2024