

**WIGTON TOWN COUNCIL**

**AN EXTRAORDINARY MEETING OF THE FULL COUNCIL WAS HELD ON**

**THURSDAY 27th June 2024 AT 6.00PM**

**AT WIGTON MARKET HALL.**

**PRESENT** – Cllrs, Ferriby, Huntington, Jackson, Hodson, Stapley and Speksnyder

**FC/39/2024 TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**

Cllrs, Crouch, Newton, and Scott, McCarthy, Clark, Hamblin

**FC/40/2024 DECLARATIONS OF INTERESTS, MEMBERS AND OFFICERS TO GIVE NOTICE OF INTERESTS ON ITEMS ON THE AGENDA**

None

**FC/41/2024 EXCLUSION OF PRESS AND PUBLIC**

None

**FC/42/2024 END OF YEAR ACCOUNTS**

**5.1 Finance and governance – Internal Audit**

The final year end internal audit took place on 25<sup>th</sup> June and the interim audit took place on 22<sup>nd</sup> March 2024 by Rachael Kelly who is both an employee and approved CALC auditor. The only recommendation in the final report was for the full council to approve their complaints procedure. All interim recommendations were actioned and are now complete.

**RESOLVED**

5 members approved the internal audit.

1 member voted against.

**Internal audit APPROVED**

**5.2 External Audit – Annual Governance and Accountability return**

Members were provided with the Annual Governance Statement in the Annual Governance and Accountability return (AGAR) for the year end 31<sup>st</sup> March 2024. The clerk discussed the variations in box 3 between 2023 and 2024, explaining two reasons for the variation. Firstly, some invoices were settled in April 2024 so will appear in the next financial audit and the second reason was there were some receipts received in 2023 for Barton Laws. The variations in box 6 – other payments were also discussed with the main reason being the Barton Laws build which there were payments for in 2023. A full detailed explanation of variances will be provided to the external auditors.

**RESOLVED**

Members voted to approve page 4 and 5 of the AGAR

5 members approved the AGAR

1 member voted against.

**External Audit AGAR – APPROVED**

Members were provided with the Accounting Statements in the AGAR for the year end 31<sup>st</sup> March 2024

Members voted and **APPROVED** the Accounting Statements in the AGAR for the year end 31<sup>st</sup> March 2024 and authorised the RFO and Chairman to sign the accounting statements.

Members were asked to vote on authorising the submission of the Annual Governance and Accountability Return for the year end of 31<sup>st</sup> March 2024 and for the external audit to now commence following the prescribed period for public examination from 1<sup>st</sup> July to 9<sup>th</sup> August 2024

Members voted and **APPROVED** the submission of the Annual Governance and Accountability Return for the year end of 31<sup>st</sup> March 2024 and for the external audit to now commence following the prescribed period for public examination from 1<sup>st</sup> July – 9<sup>th</sup> August 2024

Members were provided with a copy of the 2024 financial management risk assessments.

5 members approved the financial management risk assessment

1 member voted against.

Members **APPROVED** the financial management risk assessment.

Members were asked whether they will reappoint the internal auditor, Rachael Kelly.

Members voted and **UNANIMOUSLY** voted to reappoint Rachael Kelly for the 2025/2026 period.

## **6 Financial Regulations**

The clerk advised members to defer approving the financial regulations as half the members were missing this evening. To provide reassurance that the document had been scrutinized, it was **AGREED** that the clerk would meet with the chairman of the finance committee to review all the adaptations before bringing the document to the next full council meeting.

## **RESOVLED**

Approval of financial regulations was **DEFERRED** until the next FC meeting.

**Meeting closed: 6:46pm**